

## FAQs for suppliers

### About Waikato Waters

#### **Where will Waikato Waters' offices be located?**

*The current depots in local communities will largely remain the same for the time being. The head office is currently in central Hamilton and will be for the next three years. We also have a satellite office on Ossie James Drive near the Hamilton Airport.*

#### **Will Waikato Waters be involved with stormwater, or will this remain with the councils?**

*At this stage stormwater will remain with councils.*

#### **Is Waikato Waters planning to deliver physical works or maintenance with its own staff?**

*The arrangements under each district council will continue as they are for now. In areas where maintenance is currently outsourced, this contract will continue under Waikato Waters when the council transitions its water and wastewater services to us.*

### Contracting and procurement frameworks

#### **Will Waikato Waters be using NZS 3910:2023 for construction contracts or the older version NZS 3910:2013?**

*We will have our own contract templates.*

#### **Will there be a common 'minor works' contract for works up to ~\$500k or slightly higher?**

*We will have our own contract templates for work going forward and will look to standardise across the regions.*

#### **Will you have a standard procurement policy for Waikato Waters?**

*Yes, we have an internal procurement policy that is approved by our board. Our expectations of suppliers are clearly outlined in the Supplier Code of Conduct.*

#### **Do you intend to establish a panel of preferred suppliers?**

*Not at this stage. Our focus is on ensuring business stability and momentum in capital delivery.*

## **Do you have a supplier diversity target?**

No

## **How will contractors be made aware of projects available for tendering?**

*For significant procurement we will use the Government Electronic Tender Service (GETS). When we are looking to procure smaller pieces of work we will communicate with existing suppliers with proven capability.*

## **Existing contracts and transition arrangements**

### **Are contracts being transferred automatically? My contract has the council's name on it currently.**

*We are working through contracts with councils and where appropriate, contracts will be novated.*

### **Will the terms of our contracts change?**

*Any changes to existing agreements that are being transferred will be by mutual agreement.*

### **Who do we invoice if the council we currently work for does not transition their water and wastewater services until next year?**

*You will continue to supply the services directly to those councils until they officially transfer these services to us, so please invoice them for work done until their transition date. After each council transitions, then you will invoice us at Waikato Waters.*

*Transition dates are:*

- *1 July 2026: Waipā, Waitomo and South Waikato district councils.*
- *1 October 2026: Matamata-Piako District Council*
- *1 July 2027: Ōtorohanga and Hauraki district councils*

## **Standards, technology and materials**

### **Are you planning to create common engineering standards?**

*Not in year one. We will be clear on specifications and requirements for any new work post Day One.*

### **Will Waikato Waters develop an “Approved Materials List” going forward?**

*This will be on the list of things to do but won't be ready by Day One. We will be clear on specifications and requirements for any new work post Day One.*

### **Water meter technology differs across the various councils — when will this start to be standardised?**

*It would make sense to standardise meters as they are replaced and new ones installed. Harmonisation will happen over time.*

## Capital programme and forward planning

### **What is your first-year capex budget?**

*Circa \$80m.*

### **Will you have a forward works plan showing projects and anticipated start dates?**

*Initially, the capital works programme for 2026/2027 will be in line with the plans each district council has already published.*

*The capital programme will be updated as part of Waikato Waters' Water Services Strategy effective from 1 July 2027.*

### **Will planned projects continue without delay?**

*Maintaining the momentum of the capital programme is one of our priorities for year one.*

## Health and safety

### **What health and safety system will you use?**

*Our internal health and safety system will be HSI Donesafe. We may ask you to provide information to us so we can record it in DoneSafe for our own reporting. An example might be a copy of an incident report.*

### **What health and safety qualifications will be required?**

Anyone working on our networks, operational sites or construction sites will need to have a [SHE prequalification](#).